

SHARPDESK

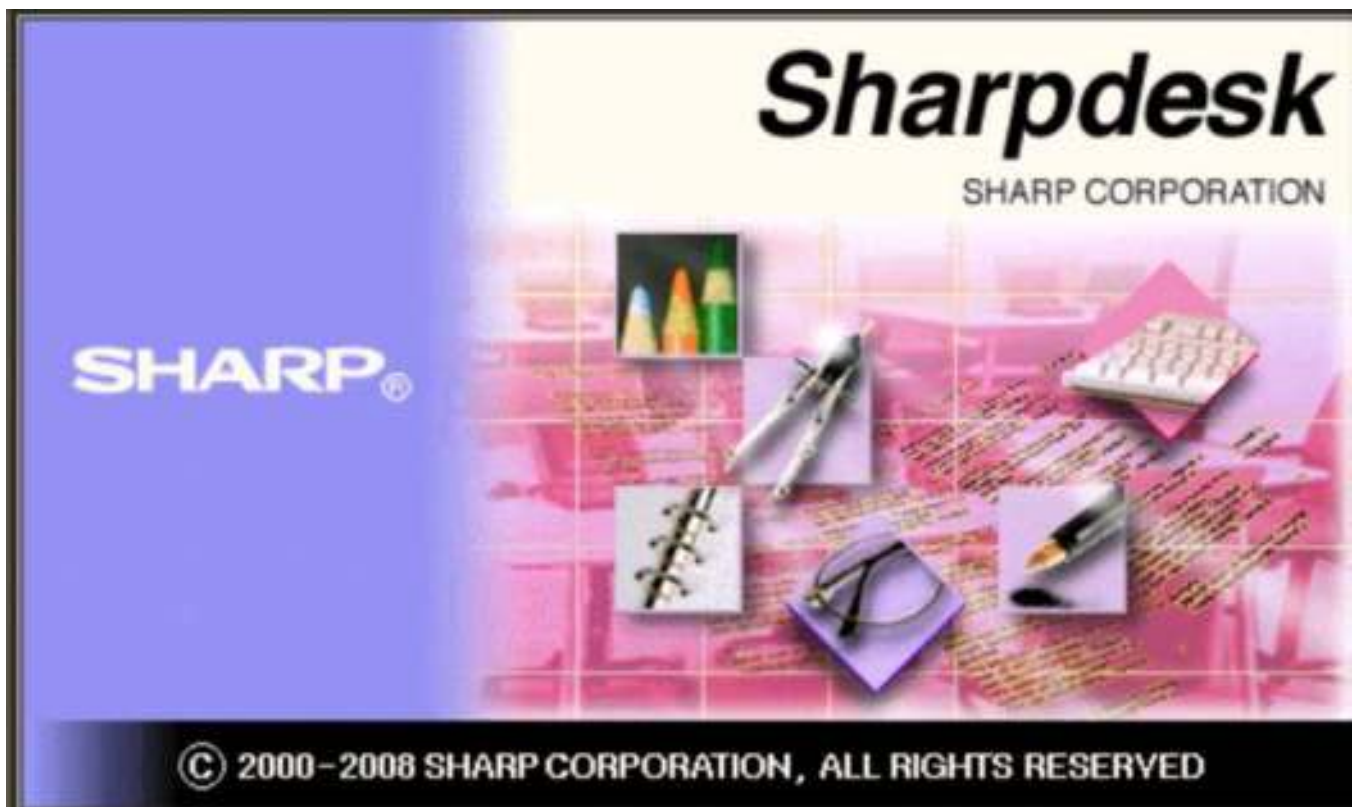


ADVANCED PERSONAL DOCUMENT
MANAGEMENT SOLUTION

SHARPDESK

THE EASY WAY TO CAPTURE, STORE, SEARCH AND SHARE YOUR INFORMATION

Introducing a powerful document management solution from Sharp. Capture, store and manage electronic documents direct from your desktop.



SHARPDESK

A PERSONAL ARCHIVING & RETRIEVING SOLUTION

Scan documents directly to your desktop and instantly file, browse, annotate, sort, search and share them with anyone on your network



A PERSONAL CUSTOMIZABLE DESKTOP

Customize your desktop to your choice of folder structure for documents .
View thumbnail views of the content



A PERSONAL DOCUMENT PROCESSING TOOL

Just drag and drop multiple files into Composer to create a report or a tender
With amazing ease and efficiency.
Compress large image files with Image Compression Tool. Convert Scanned Documents to editable text with highest accuracy



and a lot more.....

SHARPDISK THE ORIGINAL PERSONAL MANAGEMENT SOFTWARE

Sharpdesk dramatically reduces the clutter of hard copy documents on your desk by giving you a personal scanned image and electronic file management system, direct from your desktop.

Document management has never been this easy. Just scan the documents with your digital copier/printer and instantly file, browse, annotate, sort, search and share them with anyone on your network. And with everything in one place, neatly indexed and available at the click of your mouse, you'll find your personal productivity moves up to a whole new level of efficiency.

Easy retrieval

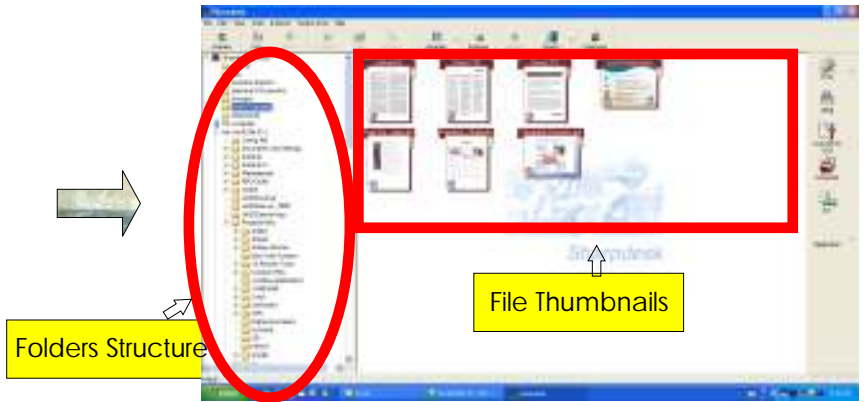
As you would expect from Sharp, there's a lot more to Sharpdesk than simple document storage. A user friendly drag and drop interface lets you browse your documents in a single window and a powerful 'full text' search function with automatic thumbnail creation lets you pinpoint the documents you need faster than ever before.

Powerful editing and composing

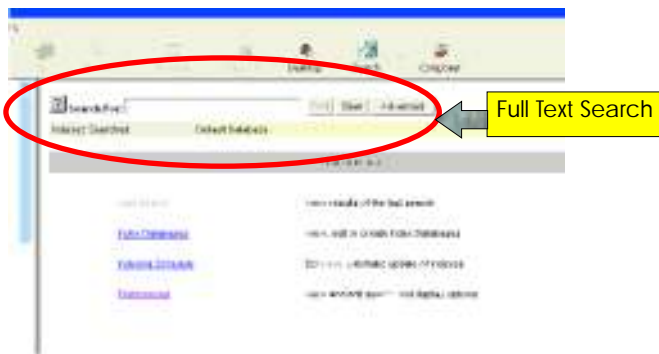
Once you start using Sharpdesk you'll wonder how you managed without it. Its Imaging Pro Editor utility makes it easy to annotate scanned documents and Sharpdesk Composer lets you drag and drop different types of files into a single document, with full control over layout, collation and printing.

Benefits at a glance

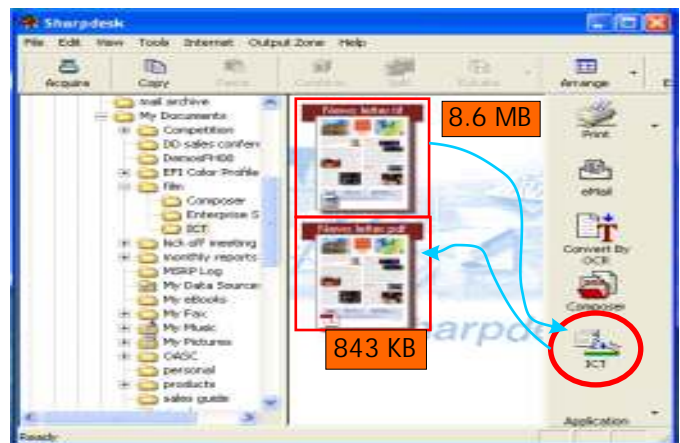
Reduces clutter of hard copies on the desk.



Powerful storage, search, retrieval, and management features for faster workflow and greater personal productivity.

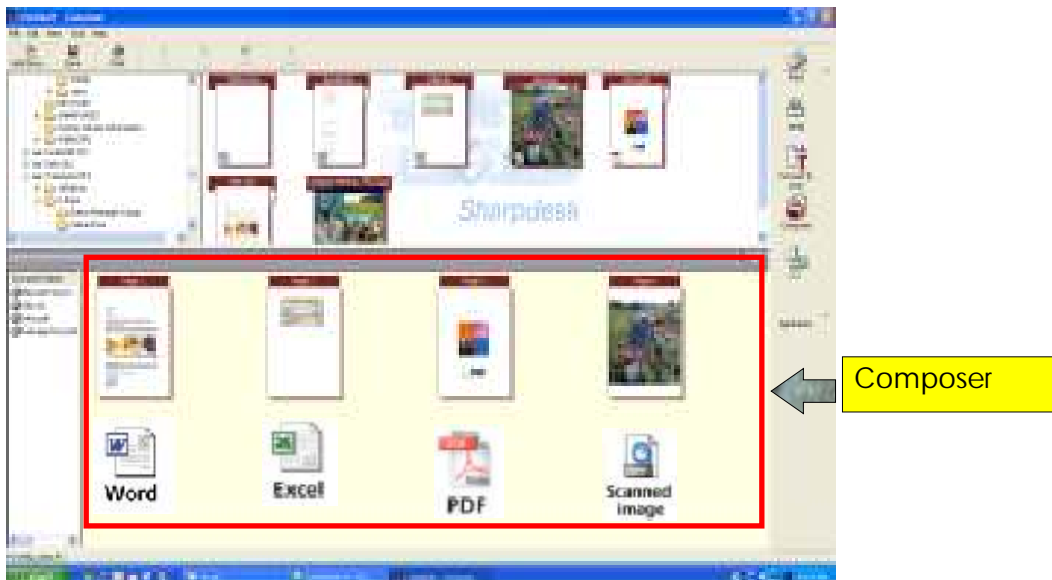


Search Document with Full Text Search



Compress Images with Image Compression Tool

Advanced Document Composer utility for rapid compilation of complex reports containing multiple file types.



INSIDE SHARPDESK

Productivity features

- *Intuitive desktop control with convenient thumbnail file viewing*
- *Imaging Pro Editor for easy document annotation*
- *Document Composer for rapid multi-file document collation, layout and printing*
- *Powerful OCR functionality to convert scanned documents into editable text*
- *Automated enhancement of scanned documents including autocrop, despeckle and straightening*
- *Output Zone for distributing scanned documents to printers, email and other applications*
- *'Full text' file indexing for rapid file search and retrieval*
- *PDF High compression tool*

Desktop features

- *Scan documents directly to a user's desktop, automatically launching Sharpdesk*
- *Support of Secure Scan using SSL*
- *View thumbnails in any user directory (over 200 file types supported)*
- *Arrange thumbnails on desktop by name, date, type and size*
- *Drag and drop files to folders on local PC or mapped drives*

Imaging features

- *View images in full screen mode, thumbnails only, or full screen plus thumbnails*
- *Open LZW compressed TIFFs*
- *Zoom in and zoom out*
- *Annotate TIFF images*
- *Mirror or rotate images*
- *Colour JPEG2000 support*

Composer features

- *Combine documents of different formats (e.g. Word, Excel, Scanned Image Files) to create single, integrated documents for printing and distribution*
- *Reorganise page order for printing via drag and drop interface*
- *Insert and remove additional pages or images from other documents*
- *Export integrated documents as a PDF file*

Print features

- *Print documents easily and quickly with a drag and drop action on to the printer icon*
- *Print multi format documents created with Composer*
- *Secure printing using SSL*

Email features

- *Automatically open email applications and attach images or files by dragging and dropping to email icon*

Optical Character Recognition (OCR) features

- *Convert scanned documents into fully editable text files which can then be opened through your applications (e.g. Word, Excel, WordPerfect, Microsoft Outlook)*
- *Full support for TIFF, BMP, PCX, DCX and JPG file formats*
- *Customisable dictionaries in all major languages for optimum OCR accuracy*
- *Scan documents containing lines, tables, boxes, etc and open them without losing their original format (available with Sharpdesk version 3.2)*

Indexing features

- *Automatically recognise supported image formats when creating index*
- *Background indexing for maximum performance*
- *Automatic daily or weekly scheduling of document indexing, at user specified times or instantly on demand*
- *Support for Metadata tags embedded in files*

Search features

- *Full text search on indexed images and electronic file types*
- *Search on keyword, file name, date modified or file properties (title, author, subject, keyword)*
- *Boolean search (e.g. AND, OR, NOT and NEAR statements)*
- *Search results are presented in thumbnail or summary view for easier file identification*
- *Show search results by file name, location, type, size or date last modified*

Compatibility features

- *Fully compatible with Sharp Network Scan Tools and Adobe PDF*

Expansion options

- *Network Scanner Expansion Kit turns your digital copier/printer into a network scanner for use with Sharpdesk*

MFP COMPATIBILITY CHART

MODEL	COLOR SCAN	NETWORK SCAN	USB PC SCAN	MAX SCAN RESOLUTION	MAX SCAN SIZE
AR-M201	YES	OPT	YES	600 dpi	A4
AR-M160/M205	YES	OPT	YES	600 dpi	A3
AR-M165/207	YES	OPT	YES	600 dpi	A3
AR-5516/5520	X	X	YES	600 dpi	A3
AR-5516D/5520D	X	X	YES	600 dpi	A3
AR-M258/M318	X	OPT	X	600 dpi	A3
MX-M350/M450	X	OPT	X	600 dpi	A3
MX-2300G/2700G	YES	OPT	X	600 dpi	A3
MX-2600N/3100N	YES	YES	X	600 dpi	A3
MX-4101N	YES	YES	X	600 dpi	A3
MX-4501	YES	YES	X	600 dpi	A3
MX-5500	YES	YES	X	600 dpi	A3

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